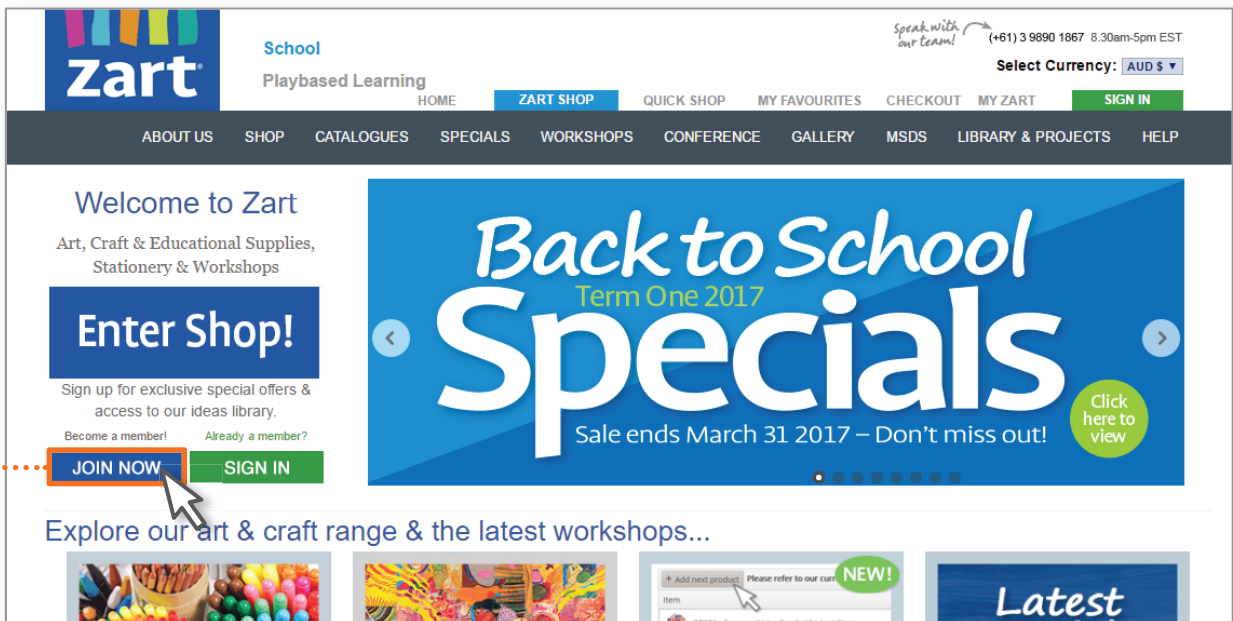


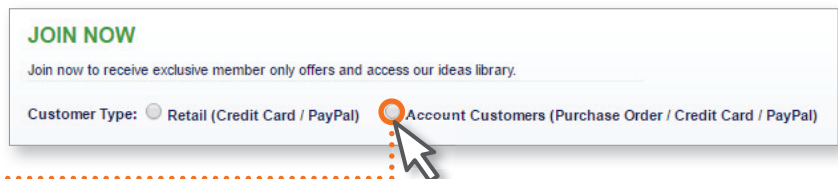
# Zart Online Registration Account Sales



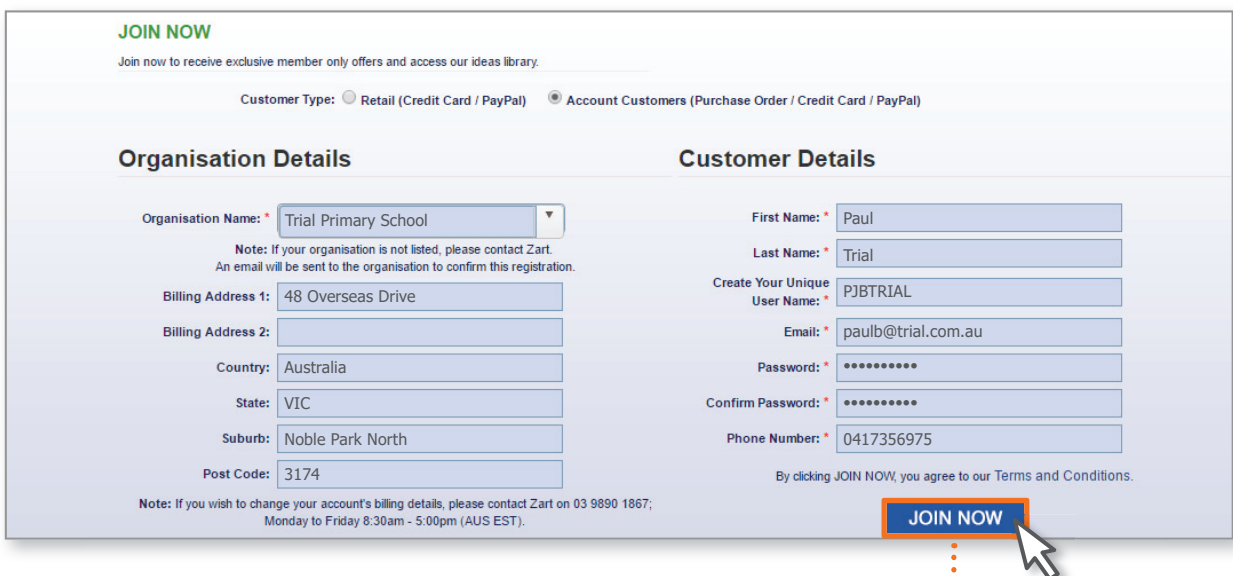
1 Go to [www.zartart.com.au](http://www.zartart.com.au) and click **JOIN NOW**



2 Select "Account Customers"



3 Start typing your School or Organisation's name. Select the appropriate School or Organisation from the dropdown box. Billing details are automatically populated (cannot be altered). Complete your personal details under the 'Customer Details' heading and click **JOIN NOW**. Ensure you enter your email address correctly.



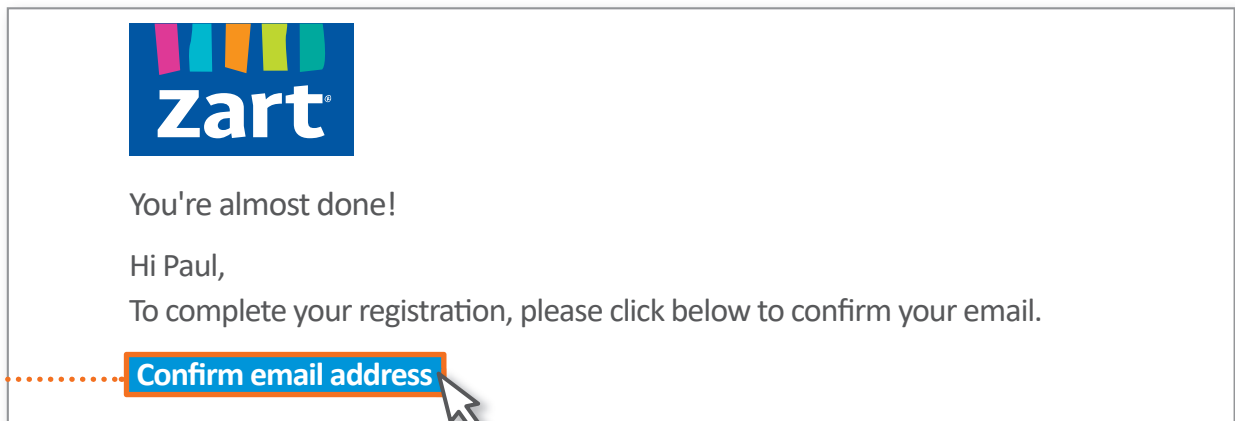
# Zart Online Registration Account Sales



4 Confirm that you are authorised to purchase.

The screenshot shows the 'JOIN NOW' registration page. A modal dialog box titled 'Please confirm' is displayed over the form. The dialog contains the text: 'I confirm that I am authorised to purchase on behalf of this organisation. A purchase order number will be requested at time of order.' Below the text are two buttons: 'Yes' and 'No'. A mouse cursor is pointing at the 'Yes' button. The background form shows 'Organisation Details' and 'Customer Details' sections with various input fields for name, address, and phone number. A 'JOIN NOW' button is visible at the bottom right of the form.

5 An email authentication message has now been sent to your email address. Go to the email and click on 'Confirm email address'.



✓ Your account is now setup and ready to use!

Please note that an email has been sent to your School / Organisation with your registration details for their information.

After shopping and selecting "Checkout" you can now select the "account sales" option. No credit card is required.

A School / Organisation purchase order number will be required when purchasing on account.